## BOARD OF COMMISSIONERS POLICY STATEMENT

SUBJECT:	DATE APPROVED	EFFECTIVE 12/31/81	POLICY NO.
NEWS RELEASES	12/21/81	REPLACES	450

## APPOINTED DEPARTMENT HEADS

A copy of any news release is to be filed, prior to its release, with the office of the Board of Commissioners and respective committee chairman. If a news release is given orally a synopsis is to be so filed immediately thereafter.